**Friday, October 11, 2019**

**Regular Meeting of the Curriculum Committee**

**1:00 - 3:00 p.m.  
Eureka: 7351 Tompkins Hill Road, SS 202  
Del Norte: 883 W. Washington Boulevard, Room E2**

**Members Present:** Jennifer Burlison, Michael Dennis, Levi Gill, Mike Peterson, Angelina Hill (Ex Officio), Courtney Loder (Ex Officio)

**Members Absent:** Justine Shaw, Chris Lancaster

**1. Call to Order**

Curriculum Committee Chair, Sean Thomas, called the meeting to order at 1:01 p.m.

**2. Public Comment**

none

**3. Approval of Minutes**

Procedural: 3.1 Approve Minutes from September 27, 2019

[M], [2nd]Following discussion, the minutes were approved as written.

**4. Action Items**

**4.1 Course Revision: GUID-212 Ready, Set, Go to College**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

Aaron Reiher explained that changes to the course content in this revision are designed to make this course more accessible to be taught in correctional facilities.

**Items 4.2-4.10**

[M], [2nd]Following discussion, the motion to consider items 4.2 – 4.10 as a batch was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

**4.2 Course Revision: WORK-220 Excellent Customer Service**

**4.3 Course Revision: WORK-221 Stress Management**

**4.4 Course Revision: WORK-222 Communication in the Workplace**

**4.5 Course Revision: WORK-223 Happiness and Success at Work**

**4.6 Course Revision: WORK-224 Conflict Management**

**4.7 Course Revision: WORK-225 Decision Making and Problem Solving**

**4.8 Course Revision: WORK-226 Handling Organizational Change**

**4.9 Course Revision: WORK-227 Team Building**

**4.10 Course Revision: WORK-229 Time Management**

[M], [2nd]Following discussion, the motion to approve items 4.2 – 4.10 was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

Aaron Reiher saw comments asking for more detail after he had already submitted a few of the courses early in the sequence. Sean Thomas asked how beneficial Aaron felt creating that specifity is. Aaron says it is worthwhile, but not having that specifity wouldn't hugely impact the courses being offered. Courtney Loder will return those proposals to Aaron to add the specifity.

**4.11 Course Revision: GS-7 My Future, My Plan**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

Angelina Hill summarized the reasoning for this revision: the statement of "any bachelors + professional experience" on the previous COR didn't align with the MQ manual, so we couldn't MQ anyone to teach it. It's coming through today with a change to the Faculty Discipline that is broad enough to allow most instructors MQed for any discipline to teach the course. After meeting with MQ Committee Chair, Michelle Haggerty, the Office Technologies descriptor (which requires any bachelor's degree + professional experience) was determined to be the most appropriate choice.

**4.12 Course Revision: CINE-3 Cinemas of Latin America, Asia, and Africa**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

[M], [2nd]Following discussion, the motion to **renew for CR GE Area C** was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

**4.13 Course Revision: MUS-1 Introduction to Music**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

Following discussion about a special note re: math skills needed this for this and how they come to be displayed in the course schedule, Sean Thomas commented that this was a good example of the care and feeding of programs that needs to happen after curriculum is approved. Faculty and Deans/Directors have a responsibility to make sure changes are communicated properly, etc.

[M], [2nd]Following discussion, the motion to **renew for CR GE Area C** was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

**4.14 Course Revision: MUS-2A Beginning Harmony and Musicianship I**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

**4.15 Course Revision: MUS-2B Beginning Harmony and Musicianship II**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

**4.16 Course Revision: MUS-3A Intermediate Harmony and Musicianship I**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

**4.17 Course Revision: MUS-3B Intermediate Harmony and Musicianship II**

[M], [2nd]Following discussion, the motion to approve was passed by the following roll call vote:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Burlison* | *Dennis* | *Gill* | *Lancaster* | *Peterson* | *Shaw* |
| Y | Y | Y | - | Y | - |

Discussion:

**5. Discussion**

5.1 eLumen Feedback and Q&A

Courtney Loder shared that she is working with HR/PD to offer flex curriculum lab opportunities to get individualized guidance, including an offering in Del Norte.

Levi Gill asked about Publisher/ISBN information on recommended texts--consensus is that asking authors during review to include that information is encouraged, but shouldn't hold anything back from approval if the author doesn't make that change.

Sean Thomas shared that as a faculty author, eLumen feels clunky. He misses the exchange of pdf/email/forum communication. Part of the issue is just getting used to the new medium.

In general, people are feeling disoriented by the interface. It will take time to adjust.

**6. Announcements and Open Forum**

**7. Adjournment**

On motion by , seconded by , the meeting was adjourned at 2:35 p.m.